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Monitoring Officer
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Agenda

Name of meeting	APPOINTMENTS AND EMPLOYMENT COMMITTEE
Date	THURSDAY 3 NOVEMBER 2022
Time	6.00 PM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Members of the committee	CLRs L Peacey-Wilcox (Chairman), J Robertson (Vice-Chairman), J Bacon, P Brading, S Ellis and I Stephens Democratic Services Officer: Marie Bartlett democratic.services@iow.gov.uk

1. **Apologies and Changes in Membership (if any)**

To note any changes in membership of the Committee made in accordance with Part 4B paragraph 5 of the Constitution.

2. **Minutes** (Pages 5 - 6)

To confirm as a true record the Minutes of the meeting held on 12 October 2022.

3. **Declarations of Interest**

To invite Members to declare any interest they might have in the matters on the agenda.



Details of this and other Council committee meetings can be viewed on the Isle of Wight Council's Committee [website](#). This information may be available in alternative formats on request. Please note the meeting will be audio recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded). Young people are welcome to attend Council meetings however parents/carers should be aware that the public gallery is not a supervised area.

4. **Public Question Time - 15 Minutes Maximum**

Questions may be asked without notice but to guarantee a full reply at the meeting, a question must be put including the name and address of the questioner by delivery in writing or by electronic mail to Democratic Services at democratic.services@iow.gov.uk, no later than two clear working days before the start of the meeting. Therefore the deadline for written questions will be Monday, 31 October 2022.

5. **Urgent Business**

To consider any matters which, in the Chairman's opinion, are urgent.

6. **Members' Question Time**

A question must be submitted in writing or by electronic mail to Democratic Services no later than 6.00 pm on Tuesday, 1 November 2022.

7. **Exclusion of the Public and Press**

To consider passing a resolution that, under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely agenda item 8, on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 2 and 3 of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, namely 'information relating to any individual' (paragraph 1), 'information which is likely to reveal the identity of an individual' (paragraph 2), and 'information relating to the financial or business affairs of any particular person (including the authority holding that information)' (paragraph 3).

8. **Appointment of Chief Executive and Head of Paid Service (Pages 7 - 102)**

CHRISTOPHER POTTER
Monitoring Officer
Wednesday, 26 October 2022

Interests

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer – Christopher Potter on (01983) 821000, email christopher.potter@iow.gov.uk, or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email justin.thorne@iow.gov.uk.

Notice of recording

Please note that all meetings that are open to the public and press may be filmed or recorded and/or commented on online by the council or any member of the public or press. However, this activity must not disrupt the meeting, and if it does you will be asked to stop and possibly to leave the meeting. This meeting may also be filmed for live and subsequent broadcast (except any part of the meeting from which the press and public are excluded).

If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information, please see the council guide to reporting on council meetings which can be found at <http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note>

All information that is recorded by the council is held in accordance with the Data Protection Act 2018. For further information please contact Democratic Services at democratic.services@iow.gov.uk

Arrangements for Submitting Oral Questions at Meetings:

To guarantee a reply at the meeting, members of the public must deliver their question in writing or by email to democratic.services@iow.gov.uk no later than two clear working days prior to the meeting. Each question must give the name and address of the questioner. Any written question received by the deadline stated in the agenda will receive a written response.

A question may be asked at the meeting without prior notice but in these circumstances, there is no guarantee that a full reply will be given.



Minutes

Name of meeting	APPOINTMENTS AND EMPLOYMENT COMMITTEE
Date and Time	WEDNESDAY 12 OCTOBER 2022 COMMENCING AT 10.00 AM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Present	Cllrs L Peacey-Wilcox (Chairman), J Bacon, P Brading, J Robertson (Vice-Chairman), I Stephens and C Quirk
Also Present	Sharon Betts, Judy Mason and Christopher Potter
Apologies	Cllrs S Ellis

19. **Apologies and Changes in Membership (if any)**

Councillor Quirk was substituting for Councillor Ellis.

20. **Minutes**

RESOLVED:

THAT the minutes of the meeting held on 10 August 2022 be approved.

21. **Declarations of Interest**

There were no declarations at this stage.

22. **Public Question Time - 15 Minutes Maximum**

There were no public questions received.

23. **Urgent Business**

There was no urgent business

24. **Members' Question Time**

There were no Member questions submitted.

25. Exclusion of the Public and Press

That, under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, namely minute number 26, on the grounds that there is likely to be disclosure of exempt information as defined in paragraphs 1 and 2 and 3 of Part 1 of Schedule 12A of the Act and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, namely 'information relating to any individual' (paragraph 1), 'information which is likely to reveal the identity of an individual' (paragraph 2), and 'information relating to the financial or business affairs of any particular person (including the authority holding that information)' (paragraph 3).

26. Shortlisting for appointment of Chief Executive and Head of Paid Service

The Committee discussed the applications received for the Chief Executive and head of paid service appointment and agreed those shortlisted for interview based on the job description and person specification that had been provided.

The Committee considered the topic of the presentation and questions to be asked by them during the interview.

RESOLVED:

THAT The committee shortlist applications for the appointment of a Chief Executive and head of paid service in accordance with the job description and person specification in appendix 2 be agreed.

CHAIRMAN

Agenda Item 8

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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